

Board of Education Regular Meeting

November 19, 2024

4:30 P.M.

Zanesville City Schools

Zane Grey Intermediate School

968 Pine Street

Zanesville, Ohio 43701

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Lori Buchanan

Mindy Waite



Laura Tompkins M. Ed.

Superintendent

Mike Young

Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Audit Committee – Mike Young, Valencia Clark, Lori Buchanan
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
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C. ROLL CALL – Mike Young

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

D. INTRODUCTION OF GUEST

Zane Grey Intermediate Robotics Program

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

1. Enrollment Updates
2. Financial Updates
3. Recommendations and Feedback - School to Sponsor
4. Recommendations and Feedback - Sponsor to School
5. Walk Thru

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular Meeting on October 15, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. October Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for October:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the October 2024 minutes, bank reconciliation and financial reports for Zanesville Community High School.

4. Five-Year Forecast

Approve the five-year forecast for the period of July 1, 2024 through June 30, 2029.

5. Five-year Forecast - Zanesville Community High School

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2024 through June 30, 2029.

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young
(con't)**

6. Donations/ Grants

Accept the following grants:

\$23,671.95 from the Taylor-McHenry Memorial Fund to be used for the Music Program.

\$10,000.00 from The J.W. and M.H. Straker Charitable Foundation to be used for the Budding Musician.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations - Certificated

Approve the resignation of Nicole Karch, Teacher at Zanesville High School, effective October 22, 2024. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

2. Employment - Classified

Raven Martin - Educational Aide Building: Zane Grey Elementary
Salary Schedule: Regular Aide Step: 0 Effective Date: November 18, 2024

3. Employment - Substitutes

Aides/Bus Aides			
Sharon Ambrose		Axl Murphy	
Food Service			
Tony Price		Axl Murphy	
Transportation			
Tony Price			
Maintenance			
Tony Price	Logan Burkart	Jay Cramer	Anna Kirby
Axl Murphy	Lori Peairs	Mandy Samson	

4. Employee Salary Correction

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

Baldwin Buchanan Clark Lee Waite

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

5. Termination - Classified

Approve the termination of Jordan Adams, 3 hour Transportation Aide, effective October 24, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

6. Supplemental Contracts

Approve the following Supplemental contracts as listed for the 2024-2025 school year pending required certification and background check:

First Name	Last Name	Season	Sport	Position	Class
Alexis	Nelson	Winter	Cheerleading	Varsity Advisor	VII
Chelsea	Rivera	Winter	Cheerleading	Middle School Advisor 1/2	VIII
Deja	Walker	Winter	Cheerleading	Freshman Advisor	VIII
Chelsea	Vincent	Winter	Cheerleading	JV Advisor	VIII
Kyler	Brock	Spring	Track - Boys	Varsity Head Coach	IV
Kelly	Brock	Spring	Track - Girls	Assist. Varsity Coach	VII
Chad	Brock	Spring	Track - Girls	Varsity Head Coach	IV
Chad	Brock	Spring	Track - Girls	Winter Fitness	X
Jason	Smith	Spring	Baseball	Varsity Coach	IV
Jason	Smith	Spring	Baseball	Winter Fitness	X
John T.	Raymond	Spring	Baseball	Assistant Varsity Coach	VII
Lucas	Winland	Spring	Baseball	Junior Varsity Coach	VII
Amanda	Lawler	Spring	Softball	Varsity Head Coach	IV
Amanda	Lawler	Spring	Softball	Winter Fitness	X
Mike	Young	Winter	Basketball - Boys	Freshman Coach	VII
Craig	Stoneburner	Winter	Basketball - Girls	Associate Head Coach	V

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

7. Professional Development - Restraint Training

Please approve the following individuals as listed for restraint training. Training will be held at National Road Elementary on October 8, 9, and 10, 2024 from 3:30 p.m. to 7:30 p.m. as scheduled. Payment will be \$25 per hour for trainees.

First Name	Last Name
Devyn	Bonner
Barbara	Browning
Kaitlyn	Cross
Cassandra	Dawson
Jacklyn	Dougherty
April	Finck
Julia	Gantzer
Keelie	Goldsmith
Jordann	Hill
Isabella	Hutchison
Langstyn	Jones
Joel	Kunkle
Jessica	Landers
Kori	Mayle
Hannah	Nichols
Allison	Palmer
Jason	Stevens
Jennifer	Swope
Brenda	Watson

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

8. Professional Development - Science of Reading

Approve a stipend for all eligible certificated staff for completing the Science of Reading professional development as required by the Ohio Department of Education and Workforce. This professional development is to be completed by June 30, 2025. Eligible staff will be reimbursed \$1,200 or \$400 depending on the appropriate pathway of each staff member's certification. The District will reimburse staff members upon completion in November 2024, March of 2025 or June of 2025. The deadline to receive payment in each month will be the end of the prior month. All payments and associated costs will then be reimbursed to the District by the department.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee

9. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2024-2025 school year pending appropriate backgrounds checks:

Name	Building	Type
Cathy Winland	JME/NRE	Community
Carissa Carter	JME	Parent
Daniele Angelo	JME	Parent
Destany Vandyne	ZGE	Parent
Savanna Page	ZGI	Parent
Jennifer King	JME	Parent
Cheryl Ronnie	JME	Community
Jessica Rector	ZGI	Community
Jacqueline Maynard	ZGE	Parent
Taylor Wymer	ZHS	Community
Carrie McKee	ALL	Community
Natasha Oliver	ZGI, ZMS, ZHS	Community
Kylie Curry	JME	Parent

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

**J. SUPERINTENDENT'S RECOMMENDATIONS – Laura Tompkins
PERSONNEL RECOMMENDATIONS (con't)**

10. 21st Century After School Program - Teachers

Approve the following personnel as listed as After-School Program teachers at a rate of \$30 per hour as and when needed for a portion of the 2024-2025 school year: Teachers will be funded by 21st Century Grants.

National Road Elementary	
Justine Pritchard	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

11. Zanesville High School - Early Graduation

Approve Christina Holmes as an early graduation candidate subject to completing the graduation requirements, effective January 17, 2025.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

12. Extended Time - Certificated

Approve Jason Dille to be paid for one day, November 11, 2024 at his per diem rate for accompanying students to OSBA.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
BUSINESS RECOMMENDATIONS**

13. I am Boundless, Inc. Agreement - Amendment

Approve an Amendment to the previously approved contract with I Am Boundless, Inc. for payment of services for one student. The previous monthly rate of \$5,830 will now be \$6,128 due to the addition of speech services. This agreement is effective as of November 1, 2024.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee

14. Depository Award

Approve active and interim depositories for the period January 2, 2025 through January 2, 2030 as follows:

Active Funds: Park National Bank

Interim Funds: Chase Bank
 Community Bank
 Huntington Bank
 PNC Bank
 Peoples Bank
 North Valley Bank

Bids will be obtained for any time investments (30 days, 60 days, etc.) of interim funds.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Buchanan _____ Clark _____ Lee _____ Waite

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
BUSINESS RECOMMENDATIONS (con’t)**

15. Sports Medicine Services Agreement - Muskingum Valley Health Centers

Approve the attached Sports Medicine Services Agreement with Muskingum Valley Health Services, Inc., to provide sports medicine services effective November 23, 2024 through March 1, 2025 at a cost of \$11,700.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Buchanan _____ Clark _____ Lee _____ Waite _____ Baldwin

16. Resolution - Reimbursements of Temporary Advances

Approve a resolution authorizing declarations of official intent under United States Treasury Regulations with respect to reimbursements of temporary advances made for payments prior to issuance of bonds and notes and related actions and matters.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Lee _____ Waite _____ Baldwin _____ Buchanan

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
OTHER RECOMMENDATIONS**

17. Policies for Review:

Policy 1130	Conflict of Interest
Policy 3113	Conflict of Interest
Policy 4113	Conflict of Interest
Policy 6110	Grant Funds
Policy 6111	Internal Controls
Policy 6112	Cash Management of Grants
Policy 6114	Cost Principles - Spending Federal Funds
Policy 6325	Procurement - Federal Grants&Funds
Policy 6550	Travel Payment & Reimbursement-Relocation Costs
Policy 7310	Disposition of Surplus Property
Policy 7450	Property Inventory

**J. SUPERINTENDENT’S RECOMMENDATIONS – Laura Tompkins
OTHER RECOMMENDATIONS (con’t)**

Policies for Review:

Policy 0100	Definitions
Policy 0142.1	Oath
Policy 0152	Officers
Policy 0155	Committees
Policy 0163	Presiding Officer
Policy 0164	Notice of Meetings
Policy 0165	Board Meetings
Policy 0166	New Agendas
Policy 0167.2	Executive Session
Policy 0167.7	Use of Personal Communication Devices
Policy 4120.08	Employment of Personnel for Co-Curricular-Extra-Curricular Activities
Policy 4121	Criminal History Record Check
Policy 5131	Student Transfers
Policy 5136	Personal Communication Devices
Policy 5136.01	Electronic Equipment
Policy 5500	Student Conduct
Policy 5780	Student - Parents Rights
Policy 6460	Vendor Relations
Policy 7540.03	Student Technology Acceptable Use and Safety
Policy 7540.04	Staff Technology Acceptable Use and Safety
Policy 7540.09	Artificial Intelligence (AI)
Policy 8310	Public Records
Policy 9160	Public Attendance at School Events

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Valencia Clark, Lori Buchanan
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Valencia Clark, Mindy Waite
Business Advisory Council – Lori Buchanan, Mindy Waite

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or Students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney

N. EXECUTIVE SESSION (con't)

_____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ matters required by federal law or state statutes to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Waite _____ Baldwin _____ Buchanan _____ Clark

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Waite _____ Baldwin _____ Buchanan _____ Clark _____ Lee